

CITIZENS FORUM, INC. RECORDS, 1962-1985

Collection #
M 0425
CT 0704-0712

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June 1985

COLLECTION INFORMATION

VOLUME OF COLLECTION:	12 manuscript boxes, 10 audiocassette tapes, photographs, and artifacts.
COLLECTION DATES:	1962-1985
PROVENANCE:	Gift of Mattie Coney, Indianapolis, Indiana, June 1985
RESTRICTIONS:	None
REPRODUCTION RIGHTS:	Permission to reproduce or publish material in this collection must be obtained in writing from the Indiana Historical Society
ALTERNATE FORMATS:	None
OTHER FINDING AIDS:	None
RELATED HOLDINGS:	
ACCESSION NUMBER:	1985.0616
NOTES:	Acquired through the Black Women in the Middle West Project

HISTORICAL SKETCH

Citizens Forum was founded in Indianapolis in the fall of 1964 by Mattie Coney. It began as a citizens' group that organized for the purpose of getting an open housing ordinance passed. Originating as a "Better Neighbor Program," Citizens Forum expanded into an interracial, interfaith, nonpolitical organization. Its goals included improved health, safety and beauty of neighborhoods, and sought to instill a sense of responsibility, pride, and good conduct and citizenship. Mattie Coney, a retired school teacher, became the group's executive director; her husband, Elmo Coney, quit his job in order to become the projects director. The Coneys provided the organization with the guidance and impetus needed to insure its success for twenty years.

As a grass-roots neighborhood rehabilitation self-help program, Citizens Forum aided in the formation of block clubs that were the core of the organization. Through these block clubs, various programs were carried out, including the following: De-RAT-ification Campaign; Dogwood Tree Caravan; Beautification Awards; Concerts in the Parks; Adopt-A-Park; and Rake-A-Thons. The Helping Hand Program, begun in 1973, was the most widely successful program, spreading to other Indiana cities and towns and to other states as well. It provided "safe" houses in an emergency for children on their way to and from school, and for adults as well.

The organization also provided a major service to its constituent block clubs by providing a channel through which complaints about neighborhood health and safety could be passed on to the appropriate city authorities. The Complaint Assistance/Referral Program aided many block clubs in gaining improved services from public agencies.

Citizens Forum provided community education on a variety of topics, including home and neighborhood health and safety. Through newsletters, newspaper articles, the "Citizens Forum Says" weekly television program and speeches to block clubs, churches, schools, civic and labor groups and other organizations, Citizens Forum spread its campaigns and programs throughout Indianapolis and beyond.

Mattie and Elmo Coney, along with Citizens Forum, gained nationwide attention, and received numerous local, state and national awards for excellence. Other large cities, including Detroit, Milwaukee, Chicago, New York, New Orleans and Washington, D.C. all began programs patterned after Citizens Forum.

Citizens Forum disbanded in 1984 because of financial difficulties, and was not continued due to the death of Elmo Coney and the failing health of Mattie Coney.

SCOPE AND CONTENT NOTE

This collection, in 12 manuscript boxes, contains a wide range of materials from the organization. The sample is fairly complete, and contains all of the records held by the organization at the time of its disincorporation. Generally, records from the last 10 years of the Forum's existence (ca. 1974-1984) are the most complete, with considerably fewer materials from ca. 1964 to 1973. Many items are undated.

Part 1 of the collection contains organizational, business and financial records which vary in completeness. Correspondence, in Box 1 (folders 1-15) includes correspondence to Mattie Coney (kept separate from other Citizens Forum records by Mattie Coney) and general business correspondence, as well as letters of support. Correspondence dates from 1962 to 1985.

Box 1 (folders 16-37) contains organizational and business records (1964-1984) consisting of articles of incorporation, constitution and by-laws, feasibility studies for the continuation of the organization, insurance policies, and inventories. These records seem to be fairly complete.

Officer and Board of Directors materials (1964-1984), in Box 2, are fairly complete from ca. 1975-1984, and include officer lists, minutes, and reports. However, they are far from complete in that much material is missing.

Financial materials (1973-1984), in Box 2, are very incomplete; most range from 1982 to 1984 and include check carbons, financial reports and budgets, and tax exemption materials. This lack of financial materials may be due to the non-profit status of the organization; other financial materials may be found in the Board of Directors reports, and with

the grants, foundations and fund raising materials.

Box 2 (folders 19-30) contains foundation and grant materials (1973-1984); these are fairly complete, and most are from ca. 1978-1984. Included are applications to various agencies and organizations, as well as correspondence. Also included in Box 3 are extensive materials from the Neighborhood Assistance Program (1976-1984) and general fund raising correspondence and other materials. Missing are records concerning grants and fund raising from about the first 10 years of the Forum's existence.

Employee and volunteer materials in Box 3 (folders 14-31) (1975-1984) contain employee daily task sheets which give a good overview of the Forum's daily operations. Also included are personnel policies, job descriptions, and materials from the Summer Youth Work Program and from the American Association of Retired Persons Senior Community Service Employment Program. Related to the above are Comprehensive Employment and Training Act (CETA) records (1978-1981) in Box 4, which contain grant materials and financial audits.

Newsletters in Box 4 (folders 16-25) date from 1969 to 1983, and are incomplete for 1969-1977 and 1982-1983. Newsletter materials are also included in their original order. Boxes 4 (folders 26-33) and 5 contain newspaper clippings about Citizens Forum, its activities and programs, and the Coneys (1962-1984).

Box 5 (folders 13-16) contains file cards in original order of block club records (1984) and files from the public relations department (ND) listing contact persons at various organizations and offices.

Miscellaneous printed materials in Boxes 5 (folders 17-18) and 6 (1962-1984) include historical information on the Forum (from the original file), and information on the Coneys. Also included are flyers and handouts, editorials, Congressional Record articles, award certificates, speeches, and an early scrapbook.

Part 2 of the collection contains block club records. Box 6 (folders 14-30) holds organizational materials (1973-1984), including block club lists, flyers, handouts, correspondence, and service referral and complaint assistance forms. Missing are materials from 1964-1972.

Boxes 7-9 contain block club records arranged alphabetically by block club name. These records vary in completeness depending on the block club, but on the whole are incomplete. Included are membership lists, minutes, correspondence, meeting and activities notices, etc. Boxes 8-9 hold shorter records (10 items or less) for 91 block clubs, also arranged alphabetically by name.

The remainder of the collection is made up of programs and activities records of Citizens Forum and related organizations. Part 3 is comprised of the Helping Hand program records (1968-1984), and are in Boxes 9-10. Box 9 (folders 13-30) contains general information such as introductory materials, visual aids, letters and memos, fund raising materials, lists of schools, principals and superintendents, etc., and program statistics. Boxes 9-10 hold records from Indianapolis schools, both public and private. Most schools are represented, with the bulk of the records coming from 1973-1981. Box 10 contains in- and out-of-state records, 1971-1983. These are arranged alphabetically, and represent some of the programs modeled on the Indianapolis Helping Hand program. Again, all school records vary in completeness, depending on the school.

Following in Boxes 11-12 are other Forum programs and activities, and programs and activities of related organizations. Box 11 contains Forum activities. Box 11 includes materials from the De-RAT-ification Campaign, the Dogwood Tree Caravan, the Improving the Citizenship of Children program and the Beautification program materials, the One Step Further Campaign, Clean Up America/Indianapolis programs, School Clean-Up program, Rake-A-Thon, You Can Do It program, Adopt-A-Park, Concerts in the Park, and Visit Your Neighbor Month programs. Box 11 also holds the Ministerial Advisory

Council and Spiritual Education program records, materials from the Forum's television and radio programs, and banquet materials.

Box 12 contains programs and activities from related organizations (1964-1984), and include local and national groups from the public and private sector. These records represent the many organizations with which the Forum worked and

was affiliated.

Part 4 of the collection is made up of 10 audio cassette tapes (1982-1983; ND-CT 704-712). These tapes contain Citizens Forum radio programs and presentations, a speech by Mattie Coney, board and block club meetings, various speakers, and the tape to accompany the Havoc rodenticide slide show.

Part 5 is items removed from the collection, including audio-visual materials (slides, video tapes, film), photographs (black and white and color) and artifacts. The audio-visual materials were used in the many educational programs sponsored by the Forum, and the photographs document the organization's many activities.

BOX AND FOLDER LIST

Part 1: Organizational, Business and Financial Records

BOX 1: Correspondence, 1962-1985, ND; Organizational and Business Records, 1969-1984, ND

FOLDER	CONTENTS
1	Correspondence, Mattie Coney-1962; 1964
2	Correspondence, Mattie Coney-1965
3	Correspondence, Mattie Coney-1966-1971
4	Correspondence, Mattie Coney-1979-1985
5	Correspondence, Mattie Coney-ND
6	General Correspondence-1964-1969
7	General Correspondence-1971-1974
8	General Correspondence-1975
9	General Correspondence-1976-1979
10	General Correspondence-1981
11	General Correspondence-1982
12	General Correspondence-1983
13	General Correspondence-1984
14	General Correspondence-ND
15	Letters of Support-1967-1983; ND
16	Articles of Incorporation-1971; 1979; 1983
17	Constitution/By-Laws-1979; ND
18	Constitution/By-Laws-1983; ND
19	By-Laws, Operations Division-1979; 1984; ND
20	Merger Documents and Certificates of Incorporation-1971; 1979

21	Warranty Deed for 2735 N. Illinois St.-1973
22	Assessment of Organizational Capability-ND
23	Feasibility Study-Chamber of Commerce Ad Hoc Committee, 1982
24	The Walker Poll-1983-1984
25	Community Development Administration-Agreement with Citizens Forum-ND
26	Bank Corporate Resolution-1984
27	Patent and Trademark Materials-1982
28	Charity Solicitation License Materials-1975-1982; ND
29	Membership Reports and Financial Statements-1980
30	Bureau of the Census-Census of Service Industries-1982-1983
31	Insurance Policies-1969-1975
32	Health and Hospital Corporation Contract with Citizens Forum-1980
33	Office Inventory-Equipment and Furniture-1984
34	Lockbox Inventory-1983
35	Directory Inclusion Materials-1970-1983
36	Media and Advertising Materials-1973; ND
37	Neighborhood Safety Questionnaires-1983

Box 2: Officer and Board of Directors Materials, 1964-1984, ND; Financial Materials, 1971-1984, ND; Foundation and Grant Materials, 1973-1984, ND

FOLDER	CONTENTS
1	Lists-Officers, Board of Directors, Operations Division, Committees-1965-1984; By-Laws Concerning Officers-ND
2	Proposed Program Calendars/Goals and Objectives-1969-1984; ND
3	Board of Directors-Correspondence, In-House Communications, Reports-1972-1984; ND
4	Board of Directors-Minutes-1975-1984
5	Board of Directors-Meeting Agendas-1975-1984; ND
6	Board of Directors-Meeting Notices-1979-1984
7	Board of Directors-Miscellaneous, ND
8	Reports to the Board of Directors-1977-1983; ND

9	Citizens Forum General Meetings-Agendas, Minutes, Meeting Notices-1964-1984; ND
10	Executive Committee Meetings-Minutes, Agendas, Meeting Notices-1964, 1983-1984
11	Operations Division Meetings-Minutes, Agendas, Meeting Notices-1973, 1983-1984
12	Miscellaneous Minutes-1977, 1980, 1981
13	Checks (carbon copies taken from ledger)-1983
14	Financial Reports-1980, 1983-1984
15	Budgets-1981-1982
16	Chart of Accounts-1980; ND
17	Tax Exemption Materials-Tax ID Numbers and Tax Miscellaneous-1971-1984; ND
18	Financial Miscellaneous-1973-1983; ND
19	Foundation Materials-Various Foundations, A-I-1975-1983
20	Foundation Materials-Various Foundations, J-S-ca. 1980-1983; ND
21	Foundation Materials-Miscellaneous-1978-1983; ND
22	Foundation Materials-Foundation Lists-1980; ND
23	Grant Materials-Various State and Local Programs-1978-1984
24	Grant Materials-Indianapolis Community Services; Program Report-1973-1975
25	ICJPA Grant Application-ND
26	Action Mini-Grant Application-1984
27	Application Package for Corporate Funding-1983
28	Grant Correspondence-Unfunded Grants-1984
29	Grant Application (?)-1983
30	Grant Report (?)-1976

Box 3: Neighborhood Assistance Program (NAP)/Fund Raising, 1976-1984, ND; Employee and Volunteer Materials, 1975-1984, ND

FOLDER	CONTENTS
1	NAP Application and Correspondence (in original order)-1982
2	NAP Application and Correspondence (in original order)-1983

3	NAP Program Completed Forms #84-210 (in original order)-1984
4	NAP Credit Contributions Letters-1983-1984
5	NAP Miscellaneous-1982-1984; ND
6	Fund Raising Correspondence-Individuals-1979-1983
7	Fund Raising Correspondence-Businesses and Corporations-1980-1984
8	Fund Raising-Business Lists-1982; ND
9	Monument Circle Day/Citizens Forum Day Fund Raising Event-1983
10	Fund Raising-Donor and Amount Lists-1980-1984; ND
11	Fund Raising-Flyers and Memos-1980-1983; ND
12	Fund Raising-Miscellaneous-1976; 1983; ND
13	Employee Daily Task Sheets-Diana Barnett-1976
14	Foundation Materials-Foundation Lists-1980; ND Employee Daily Task Sheets-Lionel Barnett-1976
15	Employee Daily Task Sheets-Jan Brown-1976
16	Employee Daily Task Sheets-Sherry Harmon-1976
17	Employee Daily Task Sheets-Jean Hector-1976
18	Employee Daily Task Sheets-Carla Stewart-1976
19	Employee Daily Task Sheets-1981-1982
20	Employee Daily Task Sheets-1983
21	Personnel Policies-1979; 1983
22	Job Descriptions-ND
23	Employee Review Form; ND
24	Affirmative Action Information-1979
25	Comp Time and Overtime Records-1980-1983
26	Activity and Production Reports-1978; 1980
27	Volunteer Resumes-ND
28	Foundation Materials-Foundation Lists-1980; ND Volunteer Time Sheets-1982-1984
29	Summer Youth Work Program-1975
30	American Association of Retired Persons Senior Community Service Employment Program-1983-1984; ND

Box 4: Comprehensive Employment and Training Act (CETA) Records, 1978-1981; Newsletters, 1969-1983, ND; Newspaper Clippings - Mattie Coney and Citizens Forum; Articles by Mattie and Elmo Coney, 1965-1984, ND

FOLDER	CONTENTS
1	CETA Contract and Application and Training Proposal-1980
2	CETA Contract and Subgrant Agreement-1980
3	Foundation Materials-Foundation Lists-1980; ND CETA 81 PO#60 987-Training Proposal-1981
4	CETA 81 PO#60 987 Subgrant Agreement-1981
5	CETA Grant Attachment III-Insurance Certificates, 1979-1982
6	CETA Grant Attachment IV-Affirmative Action Policy; Grievance and Personnel Policies; Job Descriptions -1980?
7	CETA Grant Attachment V-Complaint and Grievance Procedure-1980?
8	CETA Grant Attachment VI-Articles of Incorporation and Certificates of Standing-1980?
9	CETA Grant Attachment VII; VIII; IX; XI; XIV-1979-1980? VII-Participant Tracking/Management Information System; (VIII-Press Release Policy; IX-Sign Placement Policy; XI-DET Administrative Letter #79-1; XII-DET Administration Letter #80-3 and 80-14; XIII-DET Adminiatration Letter #79-24; XIV-Certificates of Bonding)
10	CETA Financial Audit Materials-1979
11	CETA Audit Report, Preliminary Draft-1980
12	CETA Audit Report and Correspondence-1980
13	CETA Audit Report and Correspondence-1981
14	CETA Final Audit Materials-1981-1982
15	Miscellaneous Correspondence-1978; 1981
16	1969-1975; incomplete
17	1976-1977; incomplete
18	1978
19	1979
20	1980
21	1981
22	1982; incomplete

23	1983; incomplete
24	ND
25	Newsletter Materials (in original order) - ND
26	Mattie Coney and Citizens Forum, 1965-1968
27	Mattie Coney and Citizens Forum, 1969
28	Mattie Coney and Citizens Forum, 1970
29	Foundation Materials-Foundation Lists-1980; ND Mattie Coney and Citizens Forum, 1971
30	Mattie Coney and Citizens Forum, 1972-1973
31	Mattie Coney and Citizens Forum, 1974-1984
32	Mattie Coney and Citizens Forum, ND
33	Articles by Mattie and Elmo Coney, 1970-1979; ND

Box 5: Newspaper Clippings-Articles about Citizens Forum and Citizens Forum Programs, 1962-1984, ND; Miscellaneous File Cards, 1984, ND; Miscellaneous Printed Materials, 1959-1984, ND

FOLDER	CONTENTS
1	Articles about Citizens Forum, 1964-1977
2	Articles about Citizens Forum, 1978-1984
3	Articles about Citizens Forum, ND
4	City Cleanup Programs, 1962-1975; ND
5	School Cleanup & Citizenship Programs, 1965-1979; ND
6	Banquets, 1965-1979
7	Beautification Programs, 1968-1969; ND
8	De-RAT-ification Program, 1968-1979; ND
9	Dogwood Tree Caravan Program, 1969-1981; ND
10	Helping Hand Program, 1969-1981; ND
11	Miscellaneous Programs, 1967-1983; ND
12	Miscellaneous Newspapers 1965-1966
13-14	Block Club Records, A-Z-1984 (in original order)
15	Foundation Materials-Foundation Lists-1980; ND Public Relations Department-ND (in original order)

16	Miscellaneous ND (in original order)
17	Historical Information-1962-1963 (from original file)
18	Information on Mattie and Elmo Coney-1967-1984; ND

Box 6: Miscellaneous Printed Materials, 1962-1984; Block Club Organizational Materials, 1973-1984, ND

FOLDER	CONTENTS
1	General Flyers and Handouts-ND
2	Weekly Bulletins, Flyers, Handouts-ND
3	Editorials-1966-1967; ND
4	Congressional Record Articles-1967-1974
5	Recognition and Award Certificates Given to Citizens Forum and the Coneys-1970-1978; ND
6	Recognition Certificates Given by Citizens Forum- 1969; 1971; ND
7	Speeches - Mattie Coney as Topic - ND
8	Speeches - 1965-1966; 1972; 1980
9	Speeches - ND
10	Speakers List - ND
11	Scrapbook - 1962-1967
12	Miscellaneous Publicity Materials, ND
13	Miscellaneous - Indianapolis Public Schools Curriculum and Supervision Service Division- Teachers' Bulletin-1959

Part 2: Block Club Records

FOLDER	CONTENTS
14	Rosters-1976; ND
15	Active Block Club Lists-ND
16	Inactive Block Club Lists-ND
17	Call Lists-ND; Contact Lists-1983
18	Mailing Lists-ND
19	Membership Dues List-1984

20	Related Community Organizations and Neighborhood Associations Lists-1973; ND
21	Miscellaneous Lists
22	Block Club Materials Packet, ND
23	Miscellaneous Block Club Organizational Materials, ND
24	Flyers Distributed to Block Clubs, ND
25	Memos to Block Club Presidents-1976; 1984-1984; ND
26	Miscellaneous Memos and Correspondence-1976; 1983; ND
27	Service Referral Forms-1983-1984
28	Complaint Assistance Forms and Statistics-1983
29	Foundation Materials-Foundation Lists-1980; ND Counselor Weekly Planning Sheets-1979
30	Miscellaneous Block Club Forms (blank)-ND

Box 7: Block Club Records, A-L

FOLDER	CONTENTS
1	Adam-LaSalle-Stuart Block Club
2	Audubon Garden Terrace Block Club
3	Brightwood Action Block Club
4	Brightwood-Parker-Wheeler Block CLub
5	Bruce Place Block Club
6	Bundy Place Block Club
7	Busy Bees Block Club
8	Capitol Avenue and Graceland Block Club
9	Capitol Neighbors Block Club
10	Caroline Crusaders Block Club
11	Carrollton-Bellefontaine-Cornell Block Club
12	Carrollton-Guilford-Winthrop Block Club
13	Cerline Block Club
14	Clear Stream Tenant Council
15	Cleveland Park Block Club

16	Clifton Place Block Club
17	Community Action Block Club
18	Concerned Citizens Block Club
19	Concerned Neighbors Block Club
20	Congress Avenue Block Club
21	Dearborn Wheeler "22" Action Block Club
22	Edgemont Block Club
23	Fall Creek-College Association
24	500 Block Club
25	Fletcher Community Block Club
26	40-41 Block Club
27	42nd Sunset Block Club
28	Friendly Neighbor Block Club
29	Gale Street Block Club
30	Gladstone Development Block Club
31	Golden Hill Block Club
32	Hi Neighbor Block Club
33	Illinois-Salem Block Club
34	Illinois Terrace Block Club
35	Ideal Civic Block Club
36	Foundation Materials-Foundation Lists-1980; ND Jolly Block Club
37	Kinnear Block Club
38	Larch-Newman Block CLub
39	Lexington Block CLub
40	Lincoln Park Block Club
41	Love Your Community Block Club

Box 8: Block Club Records, M-W; Other Block Club Records, A-J

FOLDER	CONTENTS
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- 1 Marion Park Block Club
- 2 Mansur Park Block Club
- 3 Maple Downs Block Club
- 4 Mapleton-Fall Creek Neighborhood Association-1976; 1980; ND
- 5 Mayfair Block Club
- 6 Montrose Park Block Club
- 7 Neighborly Floral Block Club
- 8 Neighbors Union Block Club
- 9 North Oxford 500 Block Club
- 10 Oakwood Park Block Club
- 11 Park Thirty Block Club
- 12 Point Block Club
- 13 Powell 37th Street Block Club
- 14 R.S.V. Willing Workers Block Club
- 15 Roach and Clifton Committee
- 16 600 Block Club
- 17 Edgemont Block Club Southeast Side Triangle Block Club
- 18 Spade Park Block Club
- 19 Sugar Grove Community Block Club
- 20 34th and Graceland Neighborhood Block Club
- 21 32nd Street Friendly Neighbor Block Club
- 22 Torchers Block Club
- 23 Triangle Block Club
- 24 Udell Area Block Club
- 25 United Block Club of Brightwood
- 26 West Gimber Block Club
- 27 West 20th Street Block Club
- 28 Weyerbacher Terrace Block Club
- 29 Other Block Club Records- A
- 30 Other Block Club Records- B

31	Other Block Club Records- C
32	Other Block Club Records- D
33	Other Block Club Records- E
34	Other Block Club Records- F
35	Other Block Club Records- G
36	Other Block Club Records- H
37	Other Block Club Records- I
38	Other Block Club Records- J

Box 9: Other Block Club Records K-Y

FOLDER	CONTENTS
1	K
2	L
3	M
4	N
5	P
6	Q
7	R
8	S
9	T
10	V
11	W
12	Y

Part 3: Programs and Activities Records **Helping Hand Program, 1968-1984; ND**

FOLDER	CONTENTS
13	Introductory Materials-ND
14	Visual Aids, Posters, Window Stickers, Etc.-ND
15	Helping Hand Kit, ND

16	Slide Presentation Scripts, ND
17	"Happy the Helping Hand" Materials-1980; ND
18	News Releases-1980-1982; ND
19	Letters and Memos to Schools, Teachers, Parents, Parent-Teacher Organizations, etc.-ND
20	Endorsement Letters, Articles, Congressional Record Reprints, Mayoral Proclamation-1968-1981; ND
21	Miscellaneous Correspondence-1974-1983
22	Pledge Sheets, Reports and Questionnaire Forms-1980-1982; ND
23	Sponsorship and Fund Raising Materials-1980; ND
24	Volunteers' Information-ND
25	How-To-Do Kits Distribution Lists-ND
26	Rosters/Names and Addresses-Principals, PTO's, School Superintendents, Mayors-1969-1984; ND
27	Rosters of Indianapolis and Marion County Schools, Public and Private-1980; ND
28	Block Club Sponsored Helping Hand Programs-1981-1983
29	Program Statistics-1978-1984
30	Miscellaneous-ND

Helping Hand - Indianapolis School Program Records, 1968-1983

FOLDER	CONTENTS
31	Schools 2-15--1974-1981
32	Schools 18-21--1973-1981
33	Schools 22-33--1972-1981
34	Schools 34-39--1974-1981
35	Schools 41-45--1972-1981
36	Schools 46-50--1973-1981
37	Schools 51-55--1973-1981
38	Schools 56-60--1973-1980
39	Schools 61-69--1968-1983

Box 10: Helping Hand - Indianapolis School Program Records, 1968-1983

FOLDER	CONTENTS
1	Schools 70-79--1973-1981
2	Schools 80-84--1973-1981
3	Schools 85-87--1973-1983
4	Schools 89-95--1972-1981
5	Schools 96-100--1973-1981
6	Schools 101-108--1973-1980
7	Schools 109-114--1972-1982
8	Private Schools--1975-1980

Helping Hand - In-State School Program Records, 1971-1983; Helping Hand - Out-of-State Program Records, 1973-1983

FOLDER	CONTENTS
9	In-State Programs-Township School Superintendents; Lists and Correspondence-1981-1983
10	In-State Programs-Schools A-B-1971-1980
11	In-State Programs-Schools C-D-1973-1979
12	In-State Programs-Schools E-G-1969-1978
13	In-State Programs-Schools H-M-1971-1981
14	In-State Programs-Schools N-S-1973-1980
15	In-State Programs-Schools T-Z-1973-1979
16	Out-of-State Programs-Schools A-H-1973-1978
17	Out-of-State Programs-Schools I-K-1973-1979
18	Out-of-State Programs-Schools MA-1974-1981
19	Out-of-State Programs-Schools MI-O-1973-1979
20	Out-of-State Programs-Schools P-1975-1979
21	Out-of-State Programs-Schools S-W-1973-1983
22	Out-of-State Programs-Washington, D.C.-1973-1983 (includes some general Citizens Forum materials as well)

Box 11: Other Programs and Activities Records, 1966-1984; ND

FOLDER	CONTENTS
1	De-RAT-ification Campaign-Handouts, News Releases, etc.-1969-1980; ND
2	De-RAT-ification Campaign-Handouts, Flyers, etc. from City Agencies-1968-1969; 1984; ND
3	De-RAT-ification Campaign-Commercial Pamphlets and Flyers-1968; 1982-1983; ND
4	De-RAT-ification Campaign-Phone Log (calls about rats)-1979
5	De-RAT-ification Campaign-Script for Slide Show "How to Use Havoc Rodenticide"-1982
6	Dogwood Tree Caravan-Programs, Letters, Flyers, News Releases, etc.-1973-1980
7	Dogwood Tree Caravan-As Above-1980-1982
8	Dogwood Tree Caravan-As Above-1983
9	Dogwood Tree Caravan-Irvington Forestry Foundation 1983-1984
10	Improving the Citizenship of Children Program-Letters, Handouts, flyers, etc.-ND
11	Citizenship Materials and Miscellaneous-1966-1969; ND
12	Beautification Committee-Business Division Materials-1979
13	Beautification Program Materials-1974-1979
14	Beautification Awards Nominations-1975; 1979; 1983
15	How-To-Do Kits Distribution Lists-ND Beautification Awardees Lists and Correspondence-1974-1975; ND
16	One Step Further Campaign-ND
17	Clean Up America/Clean Up Indianapolis Materials-1974, ND
18	School Clean up Program/Clarence Clean Up Program-1968; 1976-1984; ND
19	Rake-A-Thon Program-1975-1976; ND
20	You Can Do It Program-1980-1983; ND
21	Adopt-A-Park Program-1977-1980; ND
22	Concerts in the Park Program-1979-1981; ND
23	Visit Your Neighbor Month Program-1973-1975; ND

24	Ministerial Advisory Council and Spiritual Education Program-1980; ND
25	"Citizens Forum Says" TV Program, WTTV Channel 4 -1972-1983
26	"Focus on Citizens Forum" Radio Program, WBRI-1981
27	Miscellaneous Awards Lists-1969-1978
28	Banquet Materials-1965-1975
29	How-To-Do Kits Distribution Lists-ND Banquet Materials-1976
30	Banquet Materials-1979-1981

Box 12: Programs and Activities-Related Organizations,1964-1984, ND

FOLDER	CONTENTS
1	Department of Parks and Recreation/Parks Partners-1980-1983; ND
2	Department of Public Works-1982
3	Marion County Health Department-Bureau of Environmental Health-1983
4	Mayor's Neighborhood Advisory Council-1983
5	Community Service Council of Greater Indianapolis-1964-1978; ND
6	Metropolitan Area Citizens Organization-List of Street Improvements Submitted to the Department of Transportation 1984
7	Neighborhood Development Program, City of Indianapolis-Neighborhood Profile Questionnaire-1981
8	Greater Indianapolis Progress Committee-Minutes-1973-1975
9	Indianapolis Bicentennial Committee-Minutes and Project Lists-1974-1975
10	The Spirit of 76 Committee, Baltimore, MD-1973-1976 (inspired by Mattie Coney)
11	Freedoms Foundation at Valley Forge-1966-1973
12	Keep America Beautiful Materials-1973-ca. 1983; ND
13	Keep America Beautiful-the Mrs. Lyndon B. Johnson Award-Nomination and Award Correspondence for Mattie Coney-1978-1979
14	North Meridian Business Group-1980-1983
15	Health Fair-1976-1978; ND
16	Substance Abuse Program, St. Peter Claver-ND
17	Flanner House-Annual Report and Program-1982-1983
18	Winona Memorial Hospital-Minutes, Board of Directors-1974-1975

- 19 Marion County Victim Advocate Program-1975; 1984
- 20 Crime Watch Program-1983; ND
- 21 C.I.R.T.A. Membership List-1975
- 22 Maps of Community Centers-ND
- 23 Minutes, Newsletters, etc. 1975; 1982; ND
- 24 Newsletters, Releases, Mailings-1983
- 25 Flyers and Pamphlets-ND
- 26 Meeting Programs-1969-1984
- 27 Children's Safety Weekend Proclamations-Local, State, National-1983
- 28 Unified Neighbors Newsletter-1982-1983
- 29 Civic Communique (newsletter)-1982-1983; Community Digest School Safety Booklet-1982-1983

Part 4: Audio Cassette Tapes

Folder 30: Audio Cassette Tapes, 1982-1983; ND

CT 0704-Havoc rodenticide "Technical Show," ICI Americas AG Chemical Division

CT 0705-Citizens Forum radio program Helping Hand Program-"Hooks-Jim Rogers"-2 tapes

CT 0706-WRBI radio program. Side 1: Mrs. Zadia Thompson, Vice-President, Golden Hill Block Club, 5-8-1982; Side 2: William H. Richardson, 5-15-1982

CT 0707-Speech by Mattie Coney, "My Hopes for America's Future," Rotary Club-Athletic Club, 1-26-1982

CT 0708-Board Meeting, 6-8-1983

CT 0709-Side 1: #1 34th and Graceland meeting, 10-5-1983; Side 2: #2 (no title)

CT 0710-Side 1: #3 Richard Crum; Side 2: #4 Richard Crum

CT 0711-Side 1: Russ Leonard and Marie Harmon; Side 2: Greater Indianapolis Program

CT 0712-Marv T. Elliott

Part 5: Items Stored in Other Collections Areas

Photographs

Audio-Visual Materials (slides, video tapes, film)

Artifacts (buttons, ribbon)

CATALOGING INFORMATION

For additional information on this collection, including a list of subject headings that may lead you to related materials:

1. Go to the Indiana Historical Society's [online catalog](#)
2. Click on the "Local Catalog" icon.
3. Search for the collection by its call number, using the letter or letters designation and **four** digits (e.g., M 0715, SC 2234).
4. When you find the collection, go to the "Holdings" screen for a list of headings that can be searched for related materials.

END